

## Cell Phone Policy WJMS

The Jessamine County Student Code of Conduct states that the unauthorized use of any type of telecommunication device or similar electronic device by a student on school grounds during instructional time is prohibited. At West Jessamine Middle School students are not allowed to use their cell phones at any time during the school day which begins at 8:30 and ends at 3:40. If a cell phone is seen or heard by a teacher during the school day the following procedures will be followed:

**First offense:** The phone will be confiscated by the teacher or staff member who hears or sees the phone and will be given to an administrator. A parent must pick the phone up from school. When the parent picks the phone up, he or she will sign a statement that indicates that if the phone is confiscated again, the parent must pay an administrative fee of \$10 before the phone is returned.

**Any additional offense:** The phone will be confiscated by the teacher or staff member who hears or sees the phone and will be given to an administrator. A parent must pick the phone up from school. When the parent picks the phone up, he or she must pay an administrative fee of \$10. The phone will be returned to the parent only upon the payment of the administrative fee.

Teachers and administrators may grant permission for a student to use his/her cell phone during the school day under special circumstances.